

6. EDUCATION & TRAINING

Schools	Qualifications Gained & Results

Universities / Colleges	Dates From / To	Qualifications Gained and Results

Membership of any professional or technical organisations		
Organisation	Membership Status	Date Awarded

7. ADDITIONAL INFORMATION

Please outline your reasons for applying for this role and explain how your skills, experience and personal qualities relate to the job requirements

8. PART-TIME EVENING SHIFT ONLY

a) Please outline why the Part-Time Evening shift hours appeal to you, how it fits in with your current daily commitments and how you plan to commute to and from Silflex for this shift.

b) Will you be working for another employer in addition to Silflex – If yes, please detail that role, its location, and hours of work.

9. GENERAL

Have you ever been dismissed or requested to resign from a position? If yes, for what reasons?

10. REFEREES

Please provide contact details of two people who have knowledge of your work / character. One must be your current or most recent employer. We reserve the right to approach any previous employer to confirm factual information about your previous employment record.

Name:

Name:

Job Title:

Job Title:

Address:

Address:

E-mail:

E-mail:

Telephone Number:

Telephone Number:

11. DATA PROTECTION

The information provided by you in your application will remain private and confidential and may be processed by the Company for personnel administration and business management purposes. Where this is the case, processing will take place in accordance with the provisions of the Data Protection Act 1998. By returning this application form detailing your personal information you consent to our holding and processing, both electronically and manually, your sensitive personal data for the purposes specified by the Data Protection Act 1998.

12. SIGNATURE

I certify that the information given is correct. I understand that such information will be used to decide my initial suitability for the position(s) applied for.

This information may be taken as part of any subsequent contract of employment. Incorrect or false information could lead to dismissal or withdrawal of offer.

Signature

Date

Please advise the HR department if you have any special requirements in respect of your attendance at an interview.

Please return this form and the Equal Opportunities Monitoring form to:

Silflex Ltd

Coed Cae Lane, Pontyclun, Mid-Glamorgan,
South Wales, CF72 9HJ, UK.

Tel: +44 (0)1443 238464 **Fax:** +44 (0)1443
237781

Web: www.silflex.com **E-mail:** office@silflex.com



EQUAL OPPORTUNITIES MONITORING FORM

Silflex Limited is committed to equality of opportunity for all. In order to assist us in monitoring the effectiveness of our Equal Opportunities Policy, please answer the following questions. The information supplied will remain fully confidential, and will be used solely for monitoring purposes.

Full Name:

Position Applied For:

Ethnic Origin

Please indicate by ticking the appropriate box:

White

- British
- Irish
- European
- Other

Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

Mixed

- White & Black Caribbean
- White & Black African
- White & Asia
- Any other mixed background

Black or Black British

- Caribbean
- African
- Black British
- Any other Black background

Chinese or other ethnic group

- Chinese
- Other Please specify.....

Gender

Male

Female

Age Band

- 18-25
- 26-30
- 31-40
- 41-55
- 55-65
- 65+

Disability

For this purpose, "disability" means any physical or mental impairment, which has a substantial and long term (at least 12 months) adverse effect on your ability to carry out normal day-to-day activities.

Do you consider yourself to have a disability? Yes No

If yes, what is the nature of your disability:

Do you have any special requirements in respect of your attendance at an interview or your employment with the Company? (Please continue on a separate sheet if necessary.)

(This information is required to ascertain whether there are any reasonable adjustments that we may need to consider for the purpose of subsequent employment)